



Fact Sheet 2017-2018

GENERAL INFORMATION

MAILING ADDRESS	Office of Global Engagement E-301 Martin Hall, Box 345714 Clemson, SC 29634-5714 USA
TELEPHONE	+1 (864) 656-2457
EXCHANGE AFFAIRS EMAIL	clemsonexchange@clemson.edu
WEBSITES	www.clemson.edu/studyabroad/index.html www.clemson.edu/campus-life/campus-services/international/index.html
LANGUAGE REQUIREMENT	English proficiency verification form must be signed by home university Exchange Coordinator. Current TOEFL & IELTS requirements can be found at: www.clemson.edu/admissions/undergraduate/index.html or www.clemson.edu/graduate/admissions/preparing-to-apply/supporting-materials.html

CONTACTS

ASSOCIATE DIRECTOR	Mandy Prorok Tel: +1 (864) 656-2750 mprorok@clemson.edu
---------------------------	--

NOMINATIONS & APPLICATIONS

NOMINATION PROCEDURE	Please submit student nominations each semester by email to mprorok@clemson.edu with the following information: Name, Gender, Date of Birth, Email address, Terms(s) will attend Clemson, Study level (Bachelors or Masters), Major.
APPLICATION PROCEDURE	The link to our online application will be emailed directly to students after nominations have been received and reviewed. The email will include application instructions and information about term dates, arrival, and orientation.

DEADLINES	Full Year 2017-2018	Fall Semester 2017	Spring Semester 2018
Nominations	February 15 th	February 15 th	September 15 th
Applications	March 1 st	March 1 st	October 1 st
Class Registration Pre-Approval	March 6 - 31 st	March 6 - 31 st	October 6 th - 31 st
Online Self Registration	Registration windows are auto-assigned by the Registration Services Office and occur over a 2-week period in early-mid April and early-mid November.		

IMPORTANT DATES

FALL SEMESTER 2017

Semester Period	August - December
Suggested Arrival	August 16–19
Exchange Student Orientation	August 20–22
Classes Begin	August 23
Final Examinations	December 11-15
Move Out of Calhoun Courts	December 22 (with permission from Housing Office)

SPRING SEMESTER 2018

Semester Period	January - May
Suggested Arrival	January 7
Exchange Student Orientation	January 8–9
Classes Begin	January 10
Final Examinations	April 30–May 4
Move Out of Calhoun Courts	May 7 (with permission from Housing Office)

ACADEMIC INFORMATION

ACADEMIC LEVELS OFFERED Undergraduate & Graduate

LANGUAGE OF INSTRUCTION English

COURSES

You may find the 2016/2017 Course Catalog below:

Undergraduate: www.registrar.clemson.edu/publicat/catalog/2016/2016.html

Graduate: www.registrar.clemson.edu/publicat/catalog/2016_GC/2016_GC.html

The 2017-18 Course Catalog will become available over the summer and will be accessible via the following link: www.clemson.edu/academics/

The course catalog lists all classes required for each major. However, it is rare for a department to teach all classes every semester. Therefore, it is important to keep in mind that there is no guarantee a class found in the Course Catalog will be taught the semester(s) students intend to study at Clemson. Students should refer to the “Schedule of Classes” for a list of classes that will be available during the semester(s) they will attend Clemson. The “Schedule of Classes” is posted one semester in advance at the beginning of February and October: https://sisssb.clemson.edu/sisbnpd/bwckschd.p_disp_dyn_sched

Once admitted as an enrolled student at Clemson, students will receive instructions for online class registration through our IROAR student account system. Please note that many upper level classes have pre-requisite requirements for which the academic department must grant “override” permission to register for these courses. Our office will submit override requests on behalf of all exchange students. In order to do so, we will need the student’s home university transcript, a list of classes currently enrolled in (if not listed on the transcript), course description information on any classes taken at the home university that meet Clemson pre-requisites, and our “Class Selection List” form which will be emailed to students in late-February or late-September.

PLEASE NOTE: Occasionally, students are not able to register for classes until they are on campus and can meet in person with their respective department to ensure pre-requisite requirements have been met. For example, this is **always the case for mechanical and electrical engineering students.**



CREDIT SYSTEM

Classes are generally 3-4 credits, meeting for 3-4 hours each week. In the U.S. attendance is a part of a student’s grade and most professors do not allow unexcused absences.

COURSE LOAD

Undergraduate exchange students are required to register for a minimum of 12 credit hours and no more than 19 credit hours per semester. This is a requirement of the J-1 exchange/visiting student visa.

Graduate exchange students are required to register for a minimum of 9 credit hours and no more than 19 credit hours per semester. This is a requirement of the J-1 exchange/visiting student visa.

EXAMINATIONS

The final exam schedule for each individual class is posted in the class syllabus, which is provided to students during the first class meeting of the semester. Final exams in the U.S. are mandatory on their assigned date & time and cannot be rescheduled except under special circumstances with pre-approval of the professor. Students should NOT plan to depart campus before final examinations end. The professor decides the format for the final exam. It may take in the form of a cumulative exam, group/individual project, or final paper.

GRADING SYSTEM

% / Letter	Descriptor
A - Excellent	Indicates work of a very high character, the highest grade given.
B - Good	Indicates work that is definitely above average, though not of the highest quality.
C - Fair	Indicates work of average or medium character.
D - Pass	Indicates work below average and unsatisfactory, the lowest passing grade.
F - Failed	Indicates that the student knows so little of the subject that it must be repeated in order that credit may be received.

TRANSCRIPTS

It is the responsibility of the student to request a transcript at the end of their semester or year at Clemson. Currently, Clemson University does not automatically send official transcripts to partner universities on behalf of the student.

Students may request official transcripts two ways:

1. Online through National Student Clearinghouse, if your university will accept an electronic transcript (access will be received within 24-hours of submitting a request)
2. Request in person or by mail from Clemson Registrar’s Office, if your university requires a paper copy (2-6 week processing & mailing time)

Transcript request information can be found here:

www.registrar.clemson.edu/html/transcript.htm

ACCOMMODATION INFORMATION

Students are generally guaranteed on-campus housing in one of Clemson's apartment-style dorms, Calhoun Courts. These apartments include furnished bedrooms, Wi-Fi, basic TV cable service, and shared laundry facilities in the common area. These apartments are double room setup, with 2 bedrooms and 4 people total.

On Campus Housing	Fee (Subject to change)	Description
Calhoun Courts	\$2,580 per semester	Double room Private bathroom shared among four residents.

Once their exchange application has been processed, students will receive information about applying for on-campus housing. More information about Calhoun Courts can be found here:

<http://housing.clemson.edu/livin-options/apartment-communities/calhoun-courts/>

At Calhoun Courts, students live in a living-learning community (LLC) called the Cultural Exchange Community (CEC). The CEC aims to pair international exchange/visiting students with American student roommates who are interested in sharing their American culture as well as learning about different cultures, customs, and/or languages. The CEC provides its residents with 2-3 Resident Assistants (RAs), who are full-degree undergraduate students at Clemson hired by Residential Life to live in the dormitories with their fellow students and serve as a peer-based support service. A “faculty-in-residence” (F.I.R.) also lives in the CEC. The F.I.R. program seeks to blend the academic and out-of-class experience. The current CEC F.I.R. is Ms. Lindsey Dixon, lecturer in the Department of Communication and Director of the Speech & Debate Club. Each semester the RAs, F.I.R., and exchange program staff plan extracurricular activities for the CEC residents.

If students wish to live off-campus, finding such housing will be their responsibility. Students should keep the following things in mind if they are considering off-campus housing:

1. Most off-campus apartments are unfurnished, meaning students must purchase and move-in their own furniture upon arrival. Sometimes 1 or 2 semester furnished subleases are available from Clemson students who are studying abroad or doing an out-of-town internship.
2. Most off-campus leasing offices require students to sign a 12-month lease, even if the student will be in Clemson only for 5-9 months. Again, finding a sublease option often provides more flexible lease dates. If a student signs a 12-month lease, they are responsible for paying the full 12-months' rent or finding a sub-leaser for the period for time they will not live in the apartment.
3. Students should look for off-campus housing that is on the CAT Red bus line to ensure access to campus by public transportation, unless the student intends to purchase a car, moped, or bicycle.

Information on local transportation around Clemson can be found here: <http://www.catbus.com/home/>

VISA INFORMATION

Exchange, Sister-state, and fee-paying visiting students qualify to obtain a J-1 visa to study as non-degree seeking students at Clemson. Once a student is admitted to Clemson, they will be able to access Clemson's immigration request system called "iSTART portal". Through the iSTART portal, students will complete and submit an [IS-201 Request for DS-2019 for J-1 Non-Degree Student](#) (aka [Certificate of Eligibility for Exchange Visitor \(J-1\) Status](#)). The processing time for **completed** IS-201 requests is currently **10 business days**. Once the IS-201 request has been processed, students will receive an email notification from is@clemson.edu to order and pay for courier shipping of their **DS-2019** document. The **DS-2019** or "[Certificate of Eligibility for Exchange Visitor \(J-1\) Status](#)" allows students to apply for an interview at a U.S. embassy or consulate in order to obtain a J-1 visa to enter the United States.

More information about the process can be found here: www.clemson.edu/campus-life/campus-services/international/forms%20folder/Student_Instructions_on_How_to_Request_Certificate_of_Eligibility.pdf

INSURANCE INFORMATION

International students are required by the U.S. Department of State to have health insurance that meets specific coverage requirements for the duration of their stay in the U.S. Exchange/visiting students are automatically enrolled in Clemson's student insurance plan which is managed by the company **AIG**. The charge is applied directly to students' accounts in Clemson's **IROAR** system.

If a student purchases comprehensive international insurance coverage in their home country that they believe meets the U.S. Department of State and Clemson requirements, students have the opportunity to submit an insurance **waiver** request to **AIG** through Clemson. Information on the waiver request process will be emailed to students after their admission to Clemson has been processed in **March/April** or **October**.

2017-18 insurance rates for the Clemson student health insurance plan have not yet been announced. Once we are informed of the new rates, we will send an email directly to students. A 5-10% rate increase can be expected from the 2016-17 rates which are listed below:

Full-year: \$2,537 (August 1 - July 31)
Fall only: \$1,068 (August 1- December 31)
Spring only: \$1,469 (January 1 - July 31)

Please visit the following website for a 2016-17 summary of Clemson's insurance coverage requirements: www.clemson.edu/campus-life/student-health/documents/SHP%20Overview%2016-17.pdf

For more detailed coverage information: www.clemson.edu/campus-life/student-health/documents/2016-17%20SHP%20Clemson%20University%20Brochure%20%2007.22.16.pdf