

EXCHANGE PROGRAMME FACT SHEET

ACADEMIC YEAR 2017-18

i. CONTACT INFORMATION

NAME OF UNIVERSITY	University of Central Lancashire
NAME OF DEPARTMENT	Study Abroad – International Office
CONTACT PERSON(S)	Holly Horton – Exchange & Study Abroad Coordinator Shirley Russo – Exchange & Study Abroad Coordinator Karen Crolla-Barker – International Partnerships Manager
MAILING ADDRESS	Westleigh Conference Centre, Lea Road, Preston, Lancashire, PR4 0RB, United Kingdom
TELEPHONE	0044 (0) 1772 895030 / 0044 (0) 1772 896365
EMAIL ENQUIRIES	studyabroad@uclan.ac.uk
WEB ADDRESS FOR EXCHANGE	http://www.uclan.ac.uk/international/study_abroad.php http://www.uclan.ac.uk/students/international/study_abroad_international.php

ii. ACADEMIC INFORMATION

MANDATORY ORIENTATION	18 September 2017 – 22 September 2017
SEMESTER 1	25 September 2017 – 12 January 2018
SEMESTER 2	15 January 2018 – 18 May 2018
FULL YEAR	25 September 2017 – 18 May 2018

Incoming exchange students must attend Welcome Week and are required to arrive at UCLan no later than Sunday 18th September. Students MUST NOT purchase plane tickets / travel until placement has been confirmed by all parties and dates have been confirmed.

iii. ADMISSION REQUIREMENTS

APPLICATION DEADLINES	Semester 1 (Autumn) / Full Year – Nomination -28 February/Paperwork – 30 th March Semester 2 (Spring) – Nomination 30 September/ Paperwork – 30 th October
ENGLISH LANGUAGE PROFICIENCY REQUIREMENT	IELTS UKVI – minimum score 6.0 with minimum 5.5 across sub-categories (reading, writing, speaking, listening). TOEFL IBT – minimum score 80 with minimum 20 across sub-categories. [JAPANESE EXCHANGE STUDENTS ONLY] For <i>General English</i> , IELTS UKVI – minimum overall score 4.5. TOEFL IBT – overall score 60
OTHER ELIGIBILITY REQUIREMENTS	Minimum one years' study at home institution at University level education for all degree level programmes. For International Business Communication – minimum two years' study.
REQUIRED DOCUMENTS	Incoming Application Form Learning Agreement (if ERASMUS+) Valid Passport / European ID Card Official University Academic Transcript

	Proof of English Language Proficiency (if native language isn't English) Module & Visa Selection Form
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iv. COURSE APPROVAL

CREDITS	Students must take a minimum of 60 credits per semester (30 ECTS) and 120 credits (60 ECTS) per academic year.
MODULES / COURSES	Modules must be pre-approved BEFORE an application is submitted. Module approval will be assessed on previous academic study. Students are advised to choose level 1 and level 2 modules. Level 3 modules are at Honours level.
ADDITIONAL INFORMATION	Class timetable and module descriptors (if requested) will be sent once modules have been approved by the Academic Lead. Unfortunately, UCLan cannot guarantee in advance that students will be eligible for courses indicated in their application. In addition, we cannot guarantee that courses will be running after the student has enrolled.

v. FEES AND OTHER EXPENSES

TUITION FEES	Students participating in this exchange are required to pay tuition fees to their home institution.
ACCOMMODATION	On campus accommodation prices (as of 2016): Semester 1 - £1422.54 Semester 2 - £1862.85 Full Year - £3319.26 Each hall is self-catering and prices include all fuel and water bills. Private accommodation is available off campus with prices starting from £86.87 per week. For more information contact saccommodation@uclan.ac.uk
HEALTH INSURANCE	Incoming exchange students must provide their own personal and travel insurance. International Exchange students may need private medical insurance for emergency care – this is their responsibility to check with insurers. All students can register with our Student Health Centre. It is free to see a doctor but students must pay for medication. Prescription charges apply to all at the current price of £8.40 (as of August 2016).
LIVING COSTS	The approximate cost of living per month (including rent) is £1015. This is only an estimate. As all accommodation is self catering you will find very reasonably priced shops and food outlets on or close to the campus.
VISA APPLICATION	Tier 4 (T4) Visa - £332.20 + £150 Health Surcharge Fee Short Term Study (STSV) Visa - £90.00 (up to six months) Short Term Study (STSV) visa - £172.00 (English Language course)
OTHER FEES	Class materials / books – depending on the course.

vi. ACCOMMODATION

ACCOMMODATION TYPES	<p>There are around 2200 accommodation places in University owned and leased halls of residence. On campus accommodation is allocated on a first-come, first-served basis.</p> <p>En-suite options are available to full year students only.</p> <p>Although we do not recommend this, it is possible for students to live off campus. Students wishing to live off campus in private accommodation are responsible for making their own arrangements with the Landlord.</p>
ACCESSIBILITY	<p>Accessibility - we will make reasonable adjustments to make our services and accommodation accessible to all. The Universities facilities for students with disabilities are constantly improving. UCLan has a number of specially adapted rooms on campus and you will be given extra consideration if you have a disability or medical condition that requires you to live on Campus.</p>
APPLICATION	<p>For accommodation applications: http://www.uclan.ac.uk/accommodation/how_to_apply.php</p> <p>General accommodation enquiries: saccommodation@uclan.ac.uk or ateam1@uclan.ac.uk</p>

vii. ARRIVAL & ORIENTATION

AIRPORT COLLECTION	<p>The airport pick-up service from Manchester Airport is free of charge for all international students. Dates of these collections and instructions on how to book a place will be confirmed Mid-May 2017.</p>
ORIENTATION – WELCOME WEEK	<p>During your first few weeks we will be running a Welcome Week programme to help all students settle into life at the University of Central Lancashire and in the UK. UCLan Welcome is a festival of activities and information sessions designed to help you get used to life at UCLan as well as life in the UK; along with a calendar of social events where you can meet other new students.</p> <p>Welcome Week is <u>mandatory</u> for all international students.</p>
DOCUMENTS REQUIRED ON ARRIVAL	<p>All students should provide their passport or EU Identity Card for proof of ID. Passports and visas will be checked during enrolment.</p> <p>Students are also advised to bring copies of their offer letter/CAS Letter and academic transcript.</p>

viii. VISA REQUIREMENTS

VISA REQUIREMENTS	<p><u>Tier 4 (T4) visa</u> - if you are coming to the UK to study here on a full-time programme of study for more than 6 months.</p> <p>You must apply for a Tier 4 visa in your home country; you cannot apply for a Tier 4 visa when you arrive in the UK. It is very important that you prepare carefully before you apply for a Tier 4 visa.</p>
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	<p><u>Short-term study (STSV) visa</u> - if you are coming to the UK to study here for 6 months or fewer; for example, if you are an exchange student coming to study for a semester. You can also apply for a Short-term study visa if you are coming to the UK to study an English language programme which lasts up to 11 months.</p> <p>You should apply for either type of visa before you leave your home country; doing this is called 'entry clearance'.</p> <p>For more information on visa requirements and documents required to support your application: http://www.uclan.ac.uk/international/visa-advice.php</p> <p>Government Guidance: Tier 4 - https://www.gov.uk/tier-4-general-visa/apply Short Term Study Visa - https://www.gov.uk/study-visit-visa</p>
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ix. OTHER INFORMATION

TRANSCRIPTS	Transcripts will be sent directly to the home institution following Assessment Boards in February (Sem1) and June (Sem 2 / full year).
UNIVERSITY LOCATION	<p>Situated in the heart of the North West of England, the Guild City of Preston is vibrant, cultural and friendly with plenty of activities and events to keep you entertained. 30,000 students live in Preston, making the city a lively, diverse and contemporary place to study.</p> <p>Located a short distance from the coastline, the Lake District, and the larger cities of Manchester and Liverpool, both of which have international airports; Preston is also one of the most networked cities in the country. The railway station is just a 10-minute walk away from campus.</p>
SOCIAL MEDIA	<p>Facebook: https://www.facebook.com/UCLanStudyAbroad Twitter: https://twitter.com/UCLanStudyA</p>