



Fact Sheet 2018-2019

GENERAL INFORMATION

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EXCHANGE AFFAIRS EMAIL	clemsonexchange@clemson.edu
WEBSITES	www.clemson.edu/studyabroad/ www.clemson.edu/campus-life/campus-services/international/students.html
LANGUAGE REQUIREMENT	An English proficiency verification form must be signed by home university Exchange Coordinator (found in our online application). Current TOEFL & IELTS requirements can be found at: www.clemson.edu/admissions/undergraduate/index.html or www.clemson.edu/graduate/admissions/preparing-to-apply/supporting-materials.html

CONTACTS

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NOMINATIONS & APPLICATIONS

NOMINATION PROCEDURE	Please submit student nominations each semester by email to mprorok@clemson.edu AND clemsonexchange@clemson.edu with the following information: Name, Gender, Date of Birth, Email address, Terms(s) will attend Clemson, Study level (Bachelors or Masters), Major.
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APPLICATION PROCEDURE	The link to our online application will be emailed directly to students after nominations have been received and reviewed. The email will include application instructions and information about term dates, arrival, and orientation.
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DEADLINES	Full Year 2018-2019	Fall Semester 2018	Spring Semester 2019
Nominations	February 15 th	February 15 th	September 15 th
Applications	March 1 st	March 1 st	October 1 st
Class Registration Pre-Approval	March 6 - 31 st	March 6 - 31 st	October 6 th - 31 st
Online Self-Registration	Registration Windows (the starting day & time from which a student has access to the online registration system) are auto-assigned by the Registration Services Office. Registration Windows occur over a 2-week period in early-mid April and early-mid November. Students can view their personal Registration Window through their Clemson student account, a.k.a. IROAR.		



IMPORTANT DATES

FALL SEMESTER 2018

Semester Period	August - December
Suggested Arrival	August 15 - 18
Exchange Student Orientation	August 19 - 21
Classes Begin	August 22
Final Examinations	December 10 - 14
Move Out of Calhoun Courts	Saturday, December 15 (later with permission from Housing Office)

SPRING SEMESTER 2019

Semester Period	January - May
Suggested Arrival	January 5 - 6
Exchange Student Orientation	January 7 - 8
Classes Begin	January 9
Final Examinations	April 29 - May 3
Move Out of Calhoun Courts	Saturday, May 4 (later with permission from Housing Office)

ACADEMIC INFORMATION

ACADEMIC LEVELS OFFERED Undergraduate & Graduate

LANGUAGE OF INSTRUCTION English

CLASS SELECTION

Students should refer to the “[Schedule of Classes](#)” for a list of classes that will be available during the semester(s) they will attend Clemson. The “Schedule of Classes” is posted one semester in advance between mid-January to early-February and mid-September to early-October:

https://sisssb.clemson.edu/sisbnprd/bwckschd.p_disp_dyn_sched

Class syllabi are publically available through the following website:

<https://syllabus.app.clemson.edu/repository/>

A Course Catalog is also available. The course catalog lists all classes required for each major. **However, it is rare for a department to teach all classes every semester. Therefore, it is important to keep in mind that there is no guarantee a class found in the Course Catalog will be taught the semester(s) students intend to study at Clemson.**

The 2018-19 Course Catalog will become available over the summer and will be accessible via the following link: www.clemson.edu/academics/. In the meantime, you might find the 2017/2018 Course Catalog useful: <http://catalog.clemson.edu/>

CLASS REGISTRATION

Once admitted as an enrolled student at Clemson, students will receive instructions for online class registration through our IROAR student account system. Please note that many upper level classes have pre-requisite requirements for which the academic department must grant “override” permission to register for these courses. Our office will submit override requests on behalf of all exchange students. In order to do so, we will need the student’s home university transcript, a list of classes currently enrolled in (if not listed on the transcript), course description information on any classes taken at the home university that meet Clemson pre-requisites, and our “Class Selection List” form which will be emailed to students in late-February or late-September.



CREDIT SYSTEM

Classes are generally 3-4 credits, meeting for 3-4 hours each week. **In the U.S., attendance is a part of a student’s grade and most professors do not allow unexcused absences.**

COURSE LOAD

Undergraduate exchange students are required to register for a minimum of 12 credit hours and no more than 19 credit hours per semester. This is a requirement of their J-1 exchange student visas status.

Graduate exchange students are required to register for a minimum of 9 credit hours and no more than 19 credit hours per semester. This is a requirement of their J-1 exchange student visa status.

EXAMINATIONS

The final exam schedule for each individual class is posted in the class syllabus, which is provided to students during the first class meeting of the semester. Final exams in the U.S. are mandatory on their assigned date & time and cannot be rescheduled except under special circumstances with pre-approval of the professor. **Students should NOT plan to depart campus before final examinations end.** The professor decides the format for the final exam. It may take in the form of a cumulative exam, group/individual project, or final paper.

GRADING SYSTEM

% / Letter	Descriptor
A - Excellent	Indicates work of a very high character, the highest grade given.
B - Good	Indicates work that is definitely above average, though not of the highest quality.
C - Fair	Indicates work of average or medium character.
D - Pass	Indicates work below average and unsatisfactory, the lowest passing grade.
F - Failed	Indicates that the student knows so little of the subject that it must be repeated in order that credit may be received.

TRANSCRIPTS

It is the responsibility of the student to request a transcript at the end of their semester or year at Clemson. Currently, Clemson University does not automatically send official transcripts to partner universities on behalf of the student.

Students may request official transcripts two ways:

1. Online at National Student Clearinghouse – **if your university will accept an electronic transcript** (access will be received within 24-hours of submitting a request)
2. Request in person or by mail to Clemson’s Registrar’s Office – **if your university requires a paper copy** (2-6 week processing & mailing time)

Request information can be found here:

<https://www.registrar.clemson.edu/html/transcript.htm>

ACCOMMODATION INFORMATION

ON-CAMPUS HOUSING

Students are generally guaranteed on-campus housing in one of our apartment style residence halls, Calhoun Courts Apartments. These apartments include furnished bedrooms and living rooms, a refrigerator and stove in the kitchen, Wi-Fi, basic TV cable service, and shared laundry facilities in the Common building. Each apartment has 2-bedrooms, with each bedroom housing 2 people (4 people total in each apartment). **Exchange students are also provided with a linen package (a bedsheet set, pillow, blanket, and towel) and a basic kitchen set, all of which can be picked up at the Reception Desk upon check-in.**

On Campus Housing	Fee (Subject to change)	Description
Calhoun Courts	\$2,685.00 per semester	Double room Shared bathroom in apartment (amongst 4 apartment residents only)

Once their exchange application has been processed, students will receive information about applying for on-campus housing. More information about Calhoun Courts can be found here:

<http://housing.clemson.edu/livin-options/apartment-communities/calhoun-courts/>

At Calhoun Courts, students live in a living-learning community (LLC) called the Cultural Exchange Community (CEC). The CEC aims to pair international exchange/visiting students with American student roommates who are interested in sharing their American culture as well as learning about different cultures, customs, and/or languages.

The CEC provides its residents with 2-3 Resident Assistants (RAs), who are full-degree undergraduate students at Clemson hired by Residential Life to live in the dormitories with their fellow students and serve as a peer-based support service.

A “faculty-in-residence” (F.I.R.) also lives in the CEC. The F.I.R. program seeks to blend the academic and out-of-class experience. Each semester the RAs, F.I.R., and exchange program staff plan extracurricular activities for the CEC residents.

OFF-CAMPUS HOUSING

For any students who wish to live off-campus, it will be their responsibility to find such housing. Things to look for include:

1. **Furnished apartment** (vs. unfurnished). Many, but not all, off-campus student apartments are now offering furnished apartments or furniture packages that can be purchased.
2. **5-6 month lease options** (if you are staying for only 1 semester). Many, but not all, off-campus student apartments are now offering short-term lease options, so there is no reason why you should need to sign a 9-12 month lease if you are staying for only 1-semester.
3. **On a bus route.** Look for off-campus housing that is either within walking distance of campus or on the **CAT Red bus line**. Unless you intend to purchase a car, moped, or bicycle, it will be very difficult for you to get to campus if your off-campus housing is not within walking distance or on the bus line.

More information, including tips & advice, can be found here (**please read tips CAREFULLY before you decide to enter into an off-campus housing contract!**): <https://www.clemson.edu/studentaffairs/advocacy-success/offcampusservices/index.html>

Information on local transportation around Clemson can be found here: <http://www.catbus.com/home/> 4

VISA INFORMATION

Exchange, Sister-state, and fee-paying visiting students qualify to obtain a J-1 visa to study as non-degree seeking students at Clemson. Once a student is admitted to Clemson, they will be able to access Clemson's immigration request system called "iSTART portal". Through the iSTART portal, students will complete and submit an **IS-201 Request for DS-2019 for J-1 Non-Degree Student (aka Certificate of Eligibility for Exchange Visitor (J-1) Status)**. The processing time for completed IS-201 requests is currently **10 business days**. Once the IS-201 request has been processed, students will receive an email notification from is@clemson.edu to order and pay for courier shipping of their **DS-2019** document. The **DS-2019** or "**Certificate of Eligibility for Exchange Visitor (J-1) Status**" allows students to apply for an interview at a U.S. embassy or consulate in order to obtain a J-1 visa to enter the United States.

More information about the process can be found here: <https://www.clemson.edu/campus-life/campus-services/international/student-arrival/request-certificate.html>

INSURANCE INFORMATION

International students are required by the U.S. Department of State to have health insurance that meets specific coverage requirements for the duration of their stay in the U.S. Exchange/visiting students are automatically enrolled in Clemson's student insurance plan which is managed by the company AIG. The charge is applied directly to students' accounts in Clemson's IROAR system.

If a student purchases comprehensive international insurance coverage in their home country that they believe meets the U.S. Department of State and Clemson requirements, students have the opportunity to submit an insurance **waiver** request to AIG through Clemson. Information on the waiver request process will be emailed to students after their admission to Clemson has been processed in March/April or October.

Information on the AIG insurance plan AND the insurance waiver request process can be found under the "International Students" button on the following website: <https://www.clemson.edu/campus-life/student-health/index.html>. PLEASE watch the two videos before making a decision on your insurance coverage process.

2018-19 insurance rates for the Clemson student health insurance plan have not yet been announced. Once we are informed of the new rates, we will send an email directly to students. **A 5-10% rate increase can be expected from the 2017-18 rates which are listed below:**

Full-year: \$2,759 (August 1 - July 31)
Fall only: \$1,159 (August 1- December 31)
Spring only: \$1,600 (January 1 - July 31)