

## Fact Sheet for Student Exchange Spring & Fall 2018

Updated on July 26, 2017

Name of the Institution	University of Fukui
Address	<u>Bunkyo Campus</u> (School of Global and Community Studies, School of Education / Graduate School of Education, School of Engineering / Graduate School of Engineering) 3-9-1 Bunkyo, Fukui-shi, Fukui 910-8507 Japan TEL: +81-776-23-0500
	<u>Matsuoka Campus</u> (School of Medical Sciences / Graduate School of Medical Sciences) 23-3 Matsuokashimoaizuki, Eiheiji-cho, Yoshida-gun, Fukui 910-1193 Japan Tel: +81-776-61-3111
	<u>Tsuruga Campus</u> (Research Institute of Nuclear Engineering) 1-2-4 Kanawa-cho, Tsuruga-shi, Fukui 914-0055 Japan Tel: +81-770-25-0021
University Website	<a href="http://www.u-fukui.ac.jp/eng/">http://www.u-fukui.ac.jp/eng/</a>
University Brochure	<a href="http://www.u-fukui.ac.jp/wp/wp-content/uploads/UNIVERSITY-OF-FUKUI-2017-2018.pdf">http://www.u-fukui.ac.jp/wp/wp-content/uploads/UNIVERSITY-OF-FUKUI-2017-2018.pdf</a>
Facts & Figures	<a href="http://www.u-fukui.ac.jp/eng/about/facts-and-figures/">http://www.u-fukui.ac.jp/eng/about/facts-and-figures/</a>

### International Affairs Division

IAD office aims to promote international exchanges and internationalization of the University. All staff members work as a team to support international students and researchers as well as students who study abroad.

Division Manager	KATO, Hideshi (Mr.)	+81-776-27-9871 <a href="mailto:katou_h@u-fukui.ac.jp">katou_h@u-fukui.ac.jp</a>
Assistant Division Manager	KOJIMA, Mieko (Ms.)	+81-776-27-9870 <a href="mailto:mkojima@u-fukui.ac.jp">mkojima@u-fukui.ac.jp</a>
Chief Clerk	SAKAGUCHI, Hiroyuki (Mr.)	+81-776-27-8405 <a href="mailto:saka-h@u-fukui.ac.jp">saka-h@u-fukui.ac.jp</a>
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	MALCOLM, Eiko (Ms.)	<a href="mailto:eicolm@u-fukui.ac.jp">eicolm@u-fukui.ac.jp</a>
	NAKAMURA, Rina (Ms.)	<a href="mailto:rhirai@u-fukui.ac.jp">rhirai@u-fukui.ac.jp</a>
	TANAKA, Hiromi (Ms.)	<a href="mailto:h-tanaka@u-fukui.ac.jp">h-tanaka@u-fukui.ac.jp</a>
Outbound matters		+81-776-27-8404 <a href="mailto:outbound@ad.u-fukui.ac.jp">outbound@ad.u-fukui.ac.jp</a>
	FUJIWARA, Eriko (Ms.)	<a href="mailto:fujieri@u-fukui.ac.jp">fujieri@u-fukui.ac.jp</a>
	TONE, Nozomi (Ms.)	<a href="mailto:ntone@u-fukui.ac.jp">ntone@u-fukui.ac.jp</a>
	NISHIMUNE, Emiko (Ms.)	<a href="mailto:e-nishim@u-fukui.ac.jp">e-nishim@u-fukui.ac.jp</a>
	IYO, Misato (Ms.)	<a href="mailto:paul0618@u-fukui.ac.jp">paul0618@u-fukui.ac.jp</a>
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## Student Exchange Programs

University of Fukui provides 2 student exchange programs: Program A is to offer courses in English and Program B is in Japanese. Applicants who meet the language requirement of both Program A and B may apply for Program A so that they can take courses both in English and Japanese.

	Program A	Program B
Language of Instruction	English (Except Japanese Language and Culture related courses)	Japanese
Admission	- April - October	- April - October
Duration	- 6 months (1 semester) - 1 year (2 semesters)	- 6 months (1 semester) - 1 year (2 semesters)
Eligibility	- Undergraduate Students - Graduate Students (Research students only)	- Undergraduate Students - Graduate Students
Program Outline	<u>Undergraduate students</u> take Common Courses (Japanese language, Japanese affairs and traditional industries courses) in Japanese as well as Specialized Courses in English offered in the School of Education, School of Engineering, and School of Global and Community Studies in English. See the following course catalog for course details: <a href="http://www.u-fukui.ac.jp/wp/wp-content/uploads/Program-A_2017_Catalog_20170707.pdf">http://www.u-fukui.ac.jp/wp/wp-content/uploads/Program-A_2017_Catalog_20170707.pdf</a>  <u>Graduate students</u> receive research instructions from his/her supervisor in English. They can also take Japanese language courses without earning credit.	<u>Undergraduate students</u> take regular UF courses offered to degree-seeking students in the School of Education, School of Engineering, and School of Global and Community Studies. Most courses are offered in Japanese but some courses are taught in English. See the following Syllabus Page for course details: <a href="http://www.u-fukui.ac.jp/cont_life/academic/instruction/class_bunkyo/">http://www.u-fukui.ac.jp/cont_life/academic/instruction/class_bunkyo/</a>  <u>Graduate students</u> can enroll in UF either as a <i>Special Auditing Student</i> and take UF courses in Japanese offered to students in the Graduate School of Education or Graduate School of Engineering, or as a <i>Special Research Student</i> and receive research instructions from his/her supervisor in Japanese.
GPA Requirement	GPA of 2.30 (on a 3.0 scale) or higher in the previous academic year (past 1 year)	GPA of 2.30 (on a 3.0 scale) or higher in the previous academic year (past 1 year)
Language Requirement	TOEFL PBT or ITP score 500, TOEFL iBT 61, or its equivalent	N2 Japanese Language Proficiency Test certificate, or its equivalent
For students who take courses both in English and Japanese	Applicants who meet the language requirement of both Program A and B may apply for Program A so that they can take courses both in English and Japanese. Please submit both English and Japanese certificates specified above upon application.	

## Japanese Language Courses

Exchange students are required to take a placement test right after their arrival and will be placed in one of the 5 course levels (Japanese 1 – 5) as follows:

Course	Level	Course content	Class hour/week*	Credit	Program A	Program B
Japanese 1	Beginner	Grammar	8	4	●	
		Writing	2	1	●	
		Reading	2	1	●	
		Conversation	2	1	●	
		Kanji	2	1	●	
Japanese 2	Lower Intermediate	Grammar	8	4	●	
		Writing	2	1	●	
		Reading	2	1	●	
		Conversation	2	1	●	
		Kanji	2	1	●	

Course	Level	Course content	Class hour/week*	Credit	Program A	Program B
Japanese 3	Intermediate	General	8	4	●	
		Writing	2	1	●	
		Reading	2	1	●	
Japanese 4	Upper Intermediate	Reading/Writing	2	1	●	●
		Listening / Conversation	2	1	●	●
Japanese 5	Advanced	Reading/Writing	2	1	●	●
		Listening / Conversation	2	1	●	●

\*1 class hour is equal to 45 minutes. Each course is conducted for 15 weeks/semester.

### Academic Information (for exchange students)

Academic Load	International Students are required to take at least 10 hours/week of courses to maintain their student visa status. 10 hours / week is equivalent to 7 courses (about 14 credits).																																																																																										
Grading System	<table border="1"> <thead> <tr> <th colspan="3">School of Education, School of Engineering</th> <th colspan="3">School of Global and Community Studies</th> </tr> <tr> <th>Grade</th> <th>Grade Point</th> <th>Score</th> <th>Grade</th> <th>Grade Point</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>S: Excellent</td> <td>3</td> <td>90-100</td> <td>A+</td> <td>4.00</td> <td>98-100</td> </tr> <tr> <td>A: Very Good</td> <td>3</td> <td>80-89</td> <td>A</td> <td>4.00</td> <td>95-97</td> </tr> <tr> <td>B: Good</td> <td>2</td> <td>70-79</td> <td>A-</td> <td>3.67</td> <td>90-94</td> </tr> <tr> <td>C: Fair</td> <td>1</td> <td>60-69</td> <td>B+</td> <td>3.33</td> <td>87-89</td> </tr> <tr> <td>F: Fail</td> <td>0</td> <td>0-59</td> <td>B</td> <td>3.00</td> <td>83-86</td> </tr> <tr> <td></td> <td></td> <td></td> <td>B-</td> <td>2.67</td> <td>80-82</td> </tr> <tr> <td></td> <td></td> <td></td> <td>C+</td> <td>2.33</td> <td>77-79</td> </tr> <tr> <td></td> <td></td> <td></td> <td>C</td> <td>2.00</td> <td>73-76</td> </tr> <tr> <td></td> <td></td> <td></td> <td>C-</td> <td>1.67</td> <td>70-72</td> </tr> <tr> <td></td> <td></td> <td></td> <td>D+</td> <td>1.33</td> <td>67-69</td> </tr> <tr> <td></td> <td></td> <td></td> <td>D</td> <td>1.00</td> <td>63-66</td> </tr> <tr> <td></td> <td></td> <td></td> <td>D-</td> <td>0.67</td> <td>60-62</td> </tr> <tr> <td></td> <td></td> <td></td> <td>F</td> <td>0</td> <td>0-59</td> </tr> </tbody> </table>	School of Education, School of Engineering			School of Global and Community Studies			Grade	Grade Point	Score	Grade	Grade Point	Score	S: Excellent	3	90-100	A+	4.00	98-100	A: Very Good	3	80-89	A	4.00	95-97	B: Good	2	70-79	A-	3.67	90-94	C: Fair	1	60-69	B+	3.33	87-89	F: Fail	0	0-59	B	3.00	83-86				B-	2.67	80-82				C+	2.33	77-79				C	2.00	73-76				C-	1.67	70-72				D+	1.33	67-69				D	1.00	63-66				D-	0.67	60-62				F	0	0-59
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Credit System and Credit Transfer	<p>University of Fukui adopts the same credit system as other national universities in Japan; that is each class is 90 minutes long (2 class hours) for 15 weeks per semester plus 1 week of final examinations, and mostly 2 credits. 1-credit courses categorized as <i>lecture</i> contain content that require 15 class hours and 30 learning hours. For courses categorized as <i>seminar</i> or <i>basic language course</i> (e.g. Japanese language courses), one credit contains content that requires 30 class hours.</p> <p>For credit transfer, the home university of each exchange student reserves the right to evaluate credits that the exchange student has earned at UF and to decide whether or not the student can transfer the credits to their home university. Special Research Students receive no credit at UF.</p>																																																																																										
Academic Transcript	<p>A <i>Transcript of Record</i> will be issued for exchange students who enroll in UF as Special Auditing Students to confirm their courses completed, grades, and credits earned.</p> <p>A <i>Report of Research Supervision</i> signed by the dean of a graduate school will be issued for exchange students who enroll in UF as Special Research Students.</p>																																																																																										
Certificate of Completion	<p>A <i>Certificate of Completion</i> will be issued to those who successfully completed the Program A curriculum over the year. Please see the following course catalog for course details:  <a href="http://www.u-fukui.ac.jp/wp/wp-content/uploads/Program-A_2017_Catalog_20170707.pdf">http://www.u-fukui.ac.jp/wp/wp-content/uploads/Program-A_2017_Catalog_20170707.pdf</a></p>																																																																																										

## Important Dates for Student Exchange Program

	2018 April admission	2018 October admission
Application Period	September 1 – November 2, 2017	February - April, 2018
Notification of Acceptance	End of December, 2017	Mid-June, 2017
COE sent out	mid February, 2018	mid August, 2017
Arrival Date	March 30, 2018	September 21, 2018 (subject to change)
Orientation week	April 2 – 5, 2018	September 25 – 28, 2018 (subject to change)
1 <sup>st</sup> Semester	<b>Spring semester 2018</b> April 1 – September 30	<b>Fall semester 2018</b> October 1 – March 31
Classes start	April 9	October 1
Final exam	Early August	Early February
Vacation	mid August – September 30	mid February – March 31
2 <sup>nd</sup> Semester	<b>Fall semester 2018</b> October 1 – March 31	<b>Spring semester 2019</b> April 1 – September 30
Classes start	October 1	April 8
Final exam	Early February	Early August
Vacation	mid February – March 31	mid August – September 30

## Application Procedure for Student Exchange Programs

How to Apply	<ol style="list-style-type: none"> <li>1) Applicants fill in and prepare application forms and documents specified in the <i>Application Guidelines</i> and submit them to the officer in charge of student exchange programs at applicants' home institution.</li> <li>2) The officer will complete a <i>Nomination Sheet</i> with his/her signature, then send the signed <i>Nomination Sheet</i> along with all the application documents to UF via email before mailing the original copies.</li> <li>3) The officer will send original copies of all the documents to UF by international registered mail.</li> </ol>
Application Information	<p><i>Application Guidelines</i> and <i>Forms</i> are downloadable from the following webpage:  <a href="http://www.u-fukui.ac.jp/eng/international/study-at-fukui/programs/exchange-programs/application/">http://www.u-fukui.ac.jp/eng/international/study-at-fukui/programs/exchange-programs/application/</a></p>

## Visa Information

How to Apply for a Student Visa	<ol style="list-style-type: none"> <li>1) An applicant will submit the <i>Application for Certificate of Eligibility</i> (CoE) in Excel format along with other application documents to UF at the time of application.</li> <li>2) When submitting the form to UF, make sure to use the check list to confirm the contents. This check list has to be signed by each applicant and the officer of the applicants' home institution.</li> <li>3) After issuing a <i>Letter of Acceptance</i>, a UF officer will apply for the applicant's CoE on his/her behalf.</li> <li>4) The UF officer will send the CoE to the applicant's home institution after its issuance by the immigration bureau.</li> <li>5) The applicant will apply for a Student Visa by submitting the CoE with other supporting documents to a Japanese Embassy or Consulate in his/her country.</li> <li>6) The applicant must receive a Student Visa prior to departing the home country.</li> </ol>
CoE Application Information	<p>The CoE Application Form and its instructions are downloadable from the following webpage:  <a href="http://www.u-fukui.ac.jp/eng/international/study-at-fukui/programs/exchange-programs/application/">http://www.u-fukui.ac.jp/eng/international/study-at-fukui/programs/exchange-programs/application/</a></p>

## Arrival Information

Airport to Downtown Fukui	<u>Narita/Haneda Airport</u> – <u>Komatsu Airport</u> [by airplane] (1.5 hours)
	<u>Komatsu Airport</u> – <u>Fukui Station</u> [by coach] (1 hour)
	<u>Kansai International Airport</u> – <u>JR Shin Osaka Station</u> [by Ltd. Express Haruka train] (1 hour) <u>JR Shin Osaka Station</u> – <u>JR Fukui Station</u> [by Ltd. Express Thunderbird train] (2 hour)
	<u>Chubu International Airport</u> – <u>Meitetsu Nagoya Station</u> [by $\mu$ -SKY Limited Express train] (30 min.) <u>JR Nagoya Station</u> – <u>JR Fukui Station</u> [by Ltd. Express Shirasagi train] (2.5 hour)

Downtown Fukui to UF Bunkyo Campus	Echizen Railway Fukui Station – Fukudaimae Nishi Fukui Station [by Mikuni line train] (15 min) (Train available every 30 min. in daytime)
	Fukui Station– UF Bunkyo Campus [by taxi] (10 min.)
Pick-up Service	No pick-up service available. However, each exchange student will have a tutor who supports the student’s campus and personal life, and the tutor will meet the exchange student at the UF main gate to take him/her to the dormitory.
Orientation	All international students are required to attend orientation sessions where students will learn: how to register for courses, about UF academic and administrative systems, and useful information about daily life in Japan. They will also complete necessary procedures (resident registration, bank account, insurance, etc.). Therefore, international students are asked to arrive in Fukui before the orientation week. Please find the orientation schedule in the above “Important Dates” section.

### Accommodation Information – Bunkyo Campus

The University of Fukui Bunkyo Campus has two student dormitories as below. Since the number of dormitory rooms is limited, there is no guarantee that a room will be provided for all exchange students. The applicants will be notified whether they will be provided with a dormitory room or not when they receive a *Letter of Acceptance*. For students who are not provided with a dormitory room, a UF officer will provide apartment information near campus and support them to secure a room before coming to Japan. Please find more details at the following webpage:

<http://www.u-fukui.ac.jp/eng/international/study-at-fukui/student-life/accommodation/>

Dormitory / Apartment	Room Outlines	Cost
UF Overseas Students House (for international students only)	Single rooms are available. Mini-kitchen, unit-bath and toilet are in the room	8,900JPY/month (Communal charge included) *Electricity, gas, and water will be charged separately. *Washing machine: 100JPY/use
UF Student Dormitory (for Japanese and international students)	Single rooms are available. Mini-kitchen and toilet are in the room (shower room and washing machine for common use)	5,700JPY/month (Communal charge included) *Electricity and water will be charged separately. *Shower room: 100JPY/use *Washing machine: 100JPY/use
Private apartment	The University of Fukui will give as much support as possible for those wishing to reside in an apartment.	(Minimum) 25,000JPY/month *A total of two to three-month rent will be additionally needed at the time of signing a contract

### Accommodation Information – Matsuoka Campus

Dormitory	Room Outlines	Cost
International House	Single room	5,900JPY/month
	Couple room	11,900JPY/month
	Family room	14,200JPY/month

### About Fukui

Fukui Prefectural Government	<a href="http://www.pref.fukui.lg.jp/english/">http://www.pref.fukui.lg.jp/english/</a>
FUKUI Tourism Guide	<a href="http://www.fuku-e.com/lang/english/">http://www.fuku-e.com/lang/english/</a>

### Part-time Job

Regulation	UF does not allow exchange students to have a part-time job for the first 3 months so that they can focus on getting used to their life and studies in Japan. In addition, it is very difficult to find a part-time job if the students are not fluent in Japanese. Therefore, please prepare enough financial resources to support your stay in Japan.
Requirement	If exchange students with a good command of Japanese would like to find a part-time job 3 months after enrollment, they are required to obtain a work-permit from the immigration office. Please first come to the International Affairs Division to go through necessary procedures.

## Financial Information

Admission Fee and Tuition	Students from partner universities will be exempted from a matriculation fee and tuition at UF under the student exchange agreement. The exemption is, however, limited to the number of students stated in the agreement between the student's home institution and UF. Students who are accepted outside of the agreement will be exempted from a matriculation fee but have to pay tuition to UF as follows:																																																																													
	[Special Auditing (SA) Student with Credit] Tuition = 14,800JPY x total credits registered (paid on a semester basis) Example: Tuition for a SA student who registered 7 courses (2 credits each) in one semester Example: 14,800JPY x 14 credits = 207,200 / semester																																																																													
	[Special Research (SR) Student with No Credit] Tuition = 163,800JPY per semester																																																																													
Overseas Travel Insurance	<p>Before arriving in Japan, students have to acquire an overseas travel insurance that covers the entire stay period. The table below shows what level of coverage the University of Fukui recommends to students when they study abroad. Please use the table as a reference and purchase overseas travel insurance with the same level of coverage as listed.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Indemnification Contents</th> <th>Insured at least</th> </tr> </thead> <tbody> <tr> <td>Accidental Death</td> <td>10 million JPY</td> </tr> <tr> <td>Physical Impediment</td> <td>10 million JPY</td> </tr> <tr> <td>Medical and Rescue Expenses</td> <td>30 million JPY</td> </tr> <tr> <td>Sickness Death</td> <td>10 million JPY</td> </tr> <tr> <td>Personal Liability for Damages</td> <td>100 million JPY</td> </tr> <tr> <td>Baggage</td> <td>100,000 JPY</td> </tr> <tr> <td>Checked Baggage Delay</td> <td>Optional</td> </tr> <tr> <td>Flight Delay Expense</td> <td>Optional</td> </tr> </tbody> </table>	Indemnification Contents	Insured at least	Accidental Death	10 million JPY	Physical Impediment	10 million JPY	Medical and Rescue Expenses	30 million JPY	Sickness Death	10 million JPY	Personal Liability for Damages	100 million JPY	Baggage	100,000 JPY	Checked Baggage Delay	Optional	Flight Delay Expense	Optional																																																											
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National Health Insurance	<p>Every person living in Japan, including foreign nationals, must have health insurance. The premium is about 19,000 JPY per year. For detailed information, please refer to the following Fukui City webpage.</p> <p>English: <a href="http://www.city.fukui.lg.jp/foreign/english/nationalhealth.html#4">http://www.city.fukui.lg.jp/foreign/english/nationalhealth.html#4</a> Chinese: <a href="http://www.city.fukui.lg.jp/foreign/chinese/guobao.html">http://www.city.fukui.lg.jp/foreign/chinese/guobao.html</a></p>																																																																													
Academic Insurance	<p>UF requires all International Students to purchase Personal Accident Insurance for Students Pursuing Education and Research (PAS) and Liability Insurance coupled with PAS. These plans give insured students compensation for physical injuries as a result of unexpected accidents, and cover damages for which insured students may be held legally liable to pay for injuring a third party or damaging any property during their educational and research activities, including commuting time. The total premium is 1,140 JPY per year. For details, see the following website:</p> <p>Japanese: <a href="http://www.jees.or.jp/gakkensai/index.htm">http://www.jees.or.jp/gakkensai/index.htm</a></p>																																																																													
Comprehensive Renter's Insurance for Foreign Students in Japan	<p>CRI is a combination of overseas travel insurance and guarantors' protection fund. All students who reside in a private apartment are required to purchase this insurance. The premium is 4,000 JPY per year.</p> <p>English: <a href="http://www.jees.or.jp/crifs/mv/main_en.html">http://www.jees.or.jp/crifs/mv/main_en.html</a> Chinese: <a href="http://www.jees.or.jp/crifs/mv/main_cn.html">http://www.jees.or.jp/crifs/mv/main_cn.html</a></p>																																																																													
Cost Simulation	<p><u>Financial simulation: In case of residing in the UF Overseas Student House for 12 months</u></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 40%;">Air fare (round ticket)</td> <td style="width: 10%;">¥150,000</td> <td style="width: 5%;">×</td> <td style="width: 5%;">1</td> <td style="width: 10%;"></td> <td style="width: 5%;">=</td> <td style="width: 15%;">¥150,000</td> </tr> <tr> <td>Rent</td> <td>¥8,900</td> <td>×</td> <td>12 (months)</td> <td></td> <td>=</td> <td>¥106,800</td> </tr> <tr> <td>Utility</td> <td>¥10,000</td> <td>×</td> <td>12 (months)</td> <td></td> <td>=</td> <td>¥120,000</td> </tr> <tr> <td>Insurance</td> <td>¥19,000</td> <td>+</td> <td>¥1,140</td> <td></td> <td>=</td> <td>¥20,140</td> </tr> <tr> <td>Textbooks</td> <td>¥30,000</td> <td>×</td> <td>2 semesters)</td> <td></td> <td>=</td> <td>¥60,000</td> </tr> <tr> <td>Living expense (including food)</td> <td>¥30,000</td> <td>×</td> <td>12 (months)</td> <td></td> <td>=</td> <td>¥360,000</td> </tr> <tr> <td>Communication (phone &amp; Internet)</td> <td>¥10,000</td> <td>×</td> <td>12 (months)</td> <td></td> <td>=</td> <td>¥120,000</td> </tr> <tr> <td>Other necessity (e.g. transportation)</td> <td>¥3,000</td> <td>×</td> <td>12 (months)</td> <td></td> <td>=</td> <td>¥36,000</td> </tr> <tr> <td>Other initial costs</td> <td>¥30,000</td> <td>×</td> <td>1</td> <td></td> <td>=</td> <td>¥30,000</td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">¥1,002,940</td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">(excluding overseas travel insurance)</td> </tr> </tbody> </table>	Air fare (round ticket)	¥150,000	×	1		=	¥150,000	Rent	¥8,900	×	12 (months)		=	¥106,800	Utility	¥10,000	×	12 (months)		=	¥120,000	Insurance	¥19,000	+	¥1,140		=	¥20,140	Textbooks	¥30,000	×	2 semesters)		=	¥60,000	Living expense (including food)	¥30,000	×	12 (months)		=	¥360,000	Communication (phone & Internet)	¥10,000	×	12 (months)		=	¥120,000	Other necessity (e.g. transportation)	¥3,000	×	12 (months)		=	¥36,000	Other initial costs	¥30,000	×	1		=	¥30,000							¥1,002,940							(excluding overseas travel insurance)
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