



INFORMATION  
FOR  
INBOUND EXCHANGE  
STUDENTS



If you are studying at one of our partner universities, you are eligible to enroll for one semester or one academic year at the Faculty of Arts, Chulalongkorn University as an exchange student. An exchange student will obtain an academic transcript but they will not receive a degree from CU. To participate in the exchange program, you are required to contact your home university to see if you meet the requirements. If you do, they will nominate you as a prospective exchange student. The nomination will be sent to the International Affairs, the Faculty of Arts at Chulalongkorn University. The official results will be sent to your home university. Exchange students will be exempt from tuition fees.

## 1. General Information

### 1.1. Brief Introduction

Established in 1917, the Faculty of Arts, Chulalongkorn University has since become a leading national university. With our vision to foster our students to become global citizens, we provide world-class education by aligning ourselves to international standards.

According to QS world university rankings by subject 2020, the Faculty of Arts is among the key faculties that contributed to Chulalongkorn University's ranking #1 university in the country, among 50<sup>th</sup> in Asia, and is among 245 best universities in the world. Our fields of language and linguistics and modern languages are ranked within 151-200 in the world.

Homepage: <https://www.arts.chula.ac.th/balac/>

### 1.2 Semester System:

Semester I: August - December

Semester II: January - May

### 1.3. Grading System

Grades	Quality of Achievement	Points per credit hour
A	Excellent	4
B+	Very Good	3.5
B	Good	3
C+	Fairly Good	2.5
C	Fair	2
D+	Poor	1.5
D	Very Poor	1
S	Satisfactory	-
U	Unsatisfactory	-
F	Failure	-
M	Missing	-
P	In progress	-
W	Withdrawn	-
I	Incomplete	-
V	Visiting	-
X	No report	-

### 1.4. Academic Calendar and Application Deadlines:

Academic Calendar	Semester	Application deadline	Classes begin	Classes end	Semester ends
Semester System	First	Apr. 30	Aug. Week 2	Dec. Week 1	Dec. Week 3
	Second	Sept. 15	Jan. Week 2	Apr. Week 4	May Week 3

## 2. Admission Requirements:

- Having completed at least 2 semesters at home university (for undergraduates)
- Attaining the GPA of at least 2.75 out of 4
- Having one of these valid English proficiency test scores
  - TOEFL (internet based: 79 | computer based: 213 | paper based: 550)
  - IELTS (overall band: 6.0)

Remarks: English proficiency scores are required if you choose to study in one of our international programs.

## 3. Application Documents

1. A completed application form
2. A nomination letter from the home institution
3. Two references
4. An original copy of official transcript of academic records (to be issued by the home institution)
5. An original copy of English proficiency score record (for non-native speakers of English) <sup>1</sup>
6. A photocopy of passport
7. A 1-inch-colored photos (with blue background) taken no more than six months in a proper attire,

## 4. Contact Information

Hataichanok Pikulkhao (International Affairs Coordinator)

Room 113 Dean's

Office Mahavajiravudh

Building 1 FL, Faculty

of Arts Chulalongkorn

University

Phayathai Road, Pathumwan, Bangkok, Thailand 10330

Telephone: +662 218 4929

Email: [exchange.artschula@gmail.com](mailto:exchange.artschula@gmail.com)

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<sup>1</sup> Required for the exchange student who would like to study in an International Program.

## 5. Location

### The Faculty of Arts



The Faculty of Arts is located near a main university entrance on Henri Dunant Road. It comprises three buildings: Maha Vajiravudh Building (No. 63), Boromratchakumari Building (No. 61), and Maha Chakri Sirindhorn Building (No. 62).

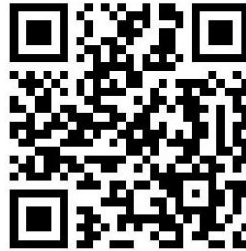
The Exchange Coordinator's office is located in Room 113, Maha Vajiravudh Building and the BALAC office is located on the seventh floor of Boromratchakumari Building.

## 6. Accommodation

On-campus accommodation for international students is available at Chulalongkorn University International House (CU iHouse).

Please scan this QR code for more information:

### CU ihouse



#### Monthly Fee\* (Utility charges not included)

Room type	Room size (sq. m.)	Number of beds	Price (THB) (approx.)	Units available
Studio	25	1 bed	10,000	180
Studio	25	2 beds	11,000	546
1 Bedroom	50	1 bed	22,000	36

\*Contract requirement: 2 months deposit for a room and one-month rental fee in advance.

#### Daily Rental Fee (including room service)

for visitors/guests	THB 900 per night	84 Units
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#### Service and Facilities

<ul style="list-style-type: none"><li>24-hour reception service and technician service</li></ul>	<ul style="list-style-type: none"><li>24-hour convenience store</li></ul>
<ul style="list-style-type: none"><li>Shuttle Bus to CU Campus</li></ul>	<ul style="list-style-type: none"><li>Coffee shop &amp; Bakery</li></ul>
<ul style="list-style-type: none"><li>Free Internet Wi-Fi and TV</li></ul>	<ul style="list-style-type: none"><li>Laundry</li></ul>
<ul style="list-style-type: none"><li>Study Room, Lobby and Garden</li></ul>	<ul style="list-style-type: none"><li>Stationary</li></ul>



Contact address:

CU iHouse

268 Chulalongkorn Soi 9, Charasmuang Road, Wangmai, Pathumwan,  
Bangkok, Thailand

Tel: +662 217 3188

Fax: +662 217 3111

Email: [book@cuihouse.com](mailto:book@cuihouse.com)

7. Health and Accident Insurance

Chulalongkorn University provides accident insurance for exchange students; however, it is advisable that you purchase a health Insurance plan in advance to make sure your stay in Bangkok is a pleasant

For the life and accident coverage details, please visit:

<https://www.inter.chula.ac.th/exchange/incoming/> (Click Group Health Insurance)

## 8. Visa Matters

### Application

Chulalongkorn University will issue a letter of admission and a letter of introduction for an international student to apply for an 'ED' category visa at the Embassy of Thailand in his/ her home country. A non immigrant "ED" visa must be obtained before students leave their home country.

Information on the locations and the contact numbers of Thai Embassies and Consulates-General abroad can be obtained from:

The Visas and Travel Documents Division,  
The Ministry of Foreign Affairs  
123 Chaengwattana Road, Bangkok 10210  
Tel. 0-2981-7171  
Ext. 3201-2, 3204-5  
Direct line: +66-2575-1062-4  
Fax: +66-2575-1066  
Email: [div1303@mfa.go.th](mailto:div1303@mfa.go.th)  
Website: [www.thaiembassy.org](http://www.thaiembassy.org)

### Visa Types

- o Non Immigrant Visa is the only visa for foreigners temporarily staying in the Kingdom of Thailand.
- o There is no difference in the validity of the visa whether it is a sticker or a stamp. The visa type and class is clearly stated on the sticker or stamp, e.g. NonImmigrant Visa Class B for Business, Class ED for Education and O for other purposes.
- o Tourist Visa (TR): upon arrival, a stay of 60 days will be granted to anyone entering Thailand as a tourist.
- o Tourist Visa Exemption Phore30 (฿ 30) or Phore90 (฿ 90): entering Thailand for tourism purposes and permitted to stay for 30 or 90 days.



- o Visa on Arrival: applying for a visa at the immigration checkpoint for tourism purposes not exceeding 15 days; extension of stay and changing visa type are not allowed.

\* Those who hold TR, Phore30 (฿ 30), Phore90 (฿ 90), must contact the exchange program coordinator immediately to change the visa type.

#### Misunderstanding about permission to stay

The date of validity indicates that the visa must be utilized by entering Thailand within the designated period. Holders will receive an initial stay of 90 days from the date of arrival. They are required to extend their permission to stay after 90 days of their arrival at the Immigration Bureau. Please check the validity of your visa and get it renewed before the expiry date. You are recommended to contact the exchange program coordinator in order to request an extension letter before going to the Immigration Bureau.

#### Visa Expiration

One month before your visa expires, please contact us with your passport and educational evidence, to request a letter for an extension of stay. This process usually takes a week.

#### Required Documents:

- o Application form (TM.7)
- o Copy of the passport
- o 1 passport photo (4 x 6 cm.)
- o 1,900-baht fee
- o Letter for an extension of stay from CU
- o Educational evidence (such as a copy of your transcript, the certificate of admission or a student ID card)

**NOTE:** A fine of 500-Baht per day will be applied if a visa extension does not meet the expiry date deadline.

#### Visa Change

Students who hold TR, Phore30 (฿ 30), or Phore90 (฿ 90) need to contact their exchange program coordinator along with their passport and educational evidence to request a letter for changing visa type.

Required documents:

- Application form (TM.86)
- Copy of the passport
- 1 passport photo (4 x 6 cm.)
- 2,000 Baht fee
- Request letter from CU
- Educational evidence

NOTE: The Immigration Bureau requires at least 15 days for visa validation.

### Leaving the country

You can do so but once you leave the Kingdom of Thailand your visa will be canceled automatically unless you have contacted the Immigration Bureau to apply for a Re-Entry Permit before you leave.

Required documents:

- Application form (TM.8)
- Copy of the passport
- 1 passport photo (4 x 6 cm.)
- 1,000 baht per a single/3,800 baht per a multiple Re-Entry Permit

### Leaving Bangkok

International students who are travelling out of Bangkok for more than one day, whether upcountry or abroad, should, for personal safety and security reasons, notify the exchange program coordinator in advance.

### 9. ID Card

International students are required to hold an international ID card which is Authorized by the Office of International Affairs and Global Network.

### Further Inquiries

Should you have further inquiries, please email us at [exchange.artschula@gmail.com](mailto:exchange.artschula@gmail.com)