

2023 SPRING INTERNATIONAL STUDENTS HANDBOOK

YUAN ZE UNIVERSITY

Tel: 03-4638800 Ext: 3281-3288

Fax: 03-462-4202

Email: iadept@saturn.yzu.edu.tw

No. 135 Yuandong Rd., Zhongli Dist., Taoyuan City,
320315, Taiwan(R.O.C)

PRIOR TO DEPARTURE

- ☐ Admission letter
- ☐ Passport
- ☐ Valid visa for entry to Taiwan
- ☐ Degree Verification
- ☐ Cash and change
- ☐ Personal clothing, medicine and belongings
- ☐ Portable cell phones charger
- ☐ Medical check report (Within the past 3 months)
- ☐ Adapter

**YOU ARE NOT ALLOWED TO BRING ANY PET
INTO TAIWAN**

**FOOD PROHIBITION TO IMMIGRATE TO
TAIWAN**

VOLTAGE AND FREQUENCIES

Voltage: 110V

Frequency: 60Hz

Plug/Socket



Currency

New Taiwan Dollar (NTD/NT\$)



QUICK FACTS

Where is Taoyuan?

Come and enjoy the charms of cities, mountains and sea!

No matter you travel to Taiwan or transit at the island, Taoyuan is the destination you must visit!

Next to Taipei, Taoyuan offers a richer travel experience: not only the urban convenience, but also seas, mountains and abundant cultural heritage.



- Subtropical monsoon climate
- Average temperatures: 29°C in summer and 16°C in winter
- Northeast monsoon: late Oct–Mar, with strong wind and low temperature.
- Southwest monsoon: May – Sept, usually cloudless and some afternoon thunderstorms
- Typhoons: July to September, but Taoyuan City is not seriously affected
- 3 major gourmet areas, easily find food 24h throughout the day
- 3 major convenience shops (7-11, family mart & Hi-life) all within walking distance
- Zhongli Industrial Zone nearby offer plenty of work opportunities



Taoyuan Intl. Airport ↔ YZU
25 mins.



Taipei City ↔ YZU
40 mins.



Train Station ↔ YZU
15 mins.



BUS 155, 156 ↔ YZU

CAMPUS INFORMATION



元智大學 校園平面圖 YZU Campus Map

校園設施 Facilities

- 1 有岸紀念花園 Yu-Ziang Memorial Garden
- 2 結山水禪園 Zen Garden
- 3 思創石 Rock of Innovation
- 4 無限延伸 Infinite Extension Sculpture
- 5 哲學之道 Philosopher's Walk
- 6 櫻花巷 Sakura Walk
- 7 櫻心坊 Wandering Heart's Corner
- 8 春尚堂(教職員餐廳) Faculty Cafeteria
- 9 元智花園 Yuan Ze Garden
- 10 戲綠塘 Pond of Green Ripple
- 11 晴園 Shining Garden
- 12 星光劇場 Starlight Theater
- 13 明理石 Rock of Enlightenment
- 14 牡丹亭 Peony Pavilion
- 15 網球場 Tennis Court
- 16 亞諾斯咖啡 Artist Café
- 17 運動場 Sports Ground
- 18 溜冰場 Skating Rink
- 19 棒球場 Ballpark
- 20 籃球場 Basketball Court
- 21 烤肉區 Barbecue Area
- 22 大門警衛室 Campus Security Post
- 23 桂園 Laurel Garden
- 24 元智草堂 Yuan Ze Hut
- 25 橫生牆 Vertical Garden
- 26 教學廣場 Discovery Plaza
- 27 游泳池 Swimming Pool

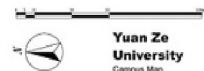


建築 Building

- 1 元智一館 Yuan Ze Building 1
- 2 元智二館 Yuan Ze Building 2
- 3 元智三館 Yuan Ze Building 3
- 4 元智五館 Yuan Ze Building 5
- 5 圖書館 Yuan Ze Library
- 6 秀公廳 Yan-Shi Hall
- 7 元智六館 Yuan Ze Building 6
- 8 有岸廳 Yu-Ziang Hall
- 9 元智七館 Yuan Ze Building 7
- 10 學生活動中心 Student Activity Center
- 11 體育館 Gymnasium
- 12 健康休閒中心 YZU Fitness Center
- 13 女生第一宿舍 Female Dormitory 1
- 14 男生第一宿舍 Male Dormitory 1
- 15 男女生第二宿舍 Female & Male Dormitory 2
- 16 教授宿舍 Faculty Housing
- 17 研究生宿舍 Graduate Dorm
- 18 元智科學園 Yuan Ze Science and Technology Micro Park

圖例 Legend

- 1 汽車停車場 Parking lot for cars only
- 2 機車停車場 Parking lot for motorcycles only
- 3 腳踏車停車場 Parking lot for bicycles only
- 4 公車站牌 Bus Stop
- 5 餐廳 Restaurant
- 6 吸煙區 Smoking Area
- 7 心臟去顫器 AED
- 8 人行步道 Footpath



DEPARTMENT OFFICE

INFORMATION

COLLEGE OF ENGINEERING	
International Program in Engineering for Bachelor <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2451,2452 • Room: R3203 	Department of Chemical Engineering and Materials Science <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2551 • Room: R2210
Department of Industrial Engineering and Management <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2501 • Room: R2503/R2519 	Graduate School of Biotechnology and Bioengineering <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2187 • Room: R2711
Department of Mechanical Engineering <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2451 • Room: R3203 	
COLLEGE OF INFORMATICS	
Department of Computer Science and Engineering <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2351 • Room: R1307 	Department of Information Management <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2601 • Room: R1502
International Program in Informatics for Bachelor <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2365 • Room: R1307 	Graduate Program in Biomedical Information <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2351 • Room: R1307
Department of Information Communication <ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 2641/2658/2133 • Room: R5413 	
COLLEGE OF MANAGEMENT	
<ul style="list-style-type: none"> • Phone: 03-463-8800 • Ext: 6001-6004 • Room: R60403B 	

DEPARTMENT OFFICE INFORMATION

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Department of Foreign Languages and Applied Linguistics

- Phone: 03-463-8800
- Ext: 2727
- Room: R5717

Department of Chinese Linguistics and Literature

- Phone: 03-463-800
- Ext: 2706/2707
- Room: R5617

Department of Social and Policy Sciences

- Phone: 03-463-8800
- Ext: 2161/2162
- Room: R5507

Department of Art and Design

- Phone: 03-463-8800
- Ext: 3301/3302/3304
- Room: R3202

Doctor of Philosophy in Cultural Industries and Cultural Policy

- Phone: 03-463-8800
- Ext: 2701
- Room: R5513

International Program in Humanities and Social Sciences for Bachelor, IPHSSB

- Phone: 03-463-8800
- Ext: 2701

COLLEGE OF ELECTRICAL AND COMMUNICATION ENGINEERING

Department of Electrical Engineering

- Phone: 03-4638800
- Ext: 7001
- Room: R70512/70504/70502

International Program in Electrical and Communication Engineering for Bachelor.

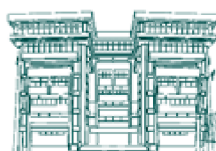
- Phone: 03-4638800
- Ext: 7001
- Room: R70511



Building 1



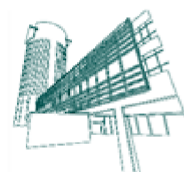
Building 2



Building 3



Building 5



Building 6



Building 7



CAMPUS LIFE

Global Affairs Office (GAO):



Room: 70208

Open hour: 09:00 – 16:30

Phone: 886-3-463-8800 Ext. 3281~3288

Website: <http://www.gao.yzu.edu.tw/>

Mail: iadep@saturn.yzu.edu.tw

Portal (Registration)

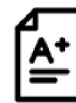
Students ID Number : You can access the Portal after getting your Student ID number.

- **Portal Account :** Students ID Number with “s”
- **Password :** Eight numbers of your birth



How to find your classroom

- R70208: Building 7, 2nd Floor, Room 8
- R61208: Building 6, 1st Floor, Room 8



Payment Information

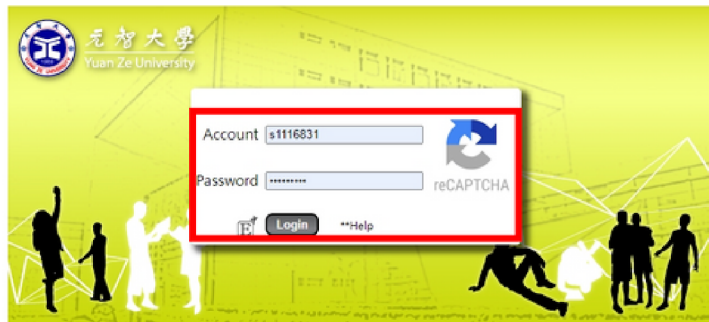
- Log in the Portal and find “免到校註冊”→ “註冊明細查詢”
- Before the semester begins, you can pay the fee using the following methods. After the semester begins, the fee can only be paid in cash at the General Affairs Office.
- Visit Yuanta Bank and pay with the credit card(recommended)



Course Selection

On the course selection day, enter your portal to select classes. You can choose elective subject from other majors. If the class is full, consult with your department's office





Applications	Icon	Category	Subject	Rating	Count	Date	Value
My Profile	Icon	Library	922 新鮮人暖身操(一): 圖書館體驗活動	★★★★★	(1)	2014.08.25	0.651
Nick Name	Icon	Information Service	個人Portal暫停服務公告	★★★★★	(5)	2014.08.14	0.1874
Student ID Card	Icon	Library	圖書館整合查詢於8/19進行版本升級, 若有不便等狀況請見諒!	★★★★★	(9)	2014.08.13	0.453
Student Records	Icon	Library	【電子資源維護公告】Library e-resource Scheduled Maintenance】Wiley Online Library	★★★★★	(4)	2014.08.07	0.416
Privacy Statement	Icon	Library	【新增資料庫 e-Resource Updates】中國博碩士論文全文數據庫、台灣全文資料庫及中西文電子書之批	★★★★★	(1)	2014.08.06	0.392
Activities	Icon	Library	【公告】TEJ及WebEnglish資料庫暫停服務	★★★★★	(3)	2014.08.04	0.277
My Library	Icon	Library	整合查詢(Summon)系統有獎徵答活動-邀請您一起來抽大獎	★★★★★	(1)	2014.07.14	0.245
YZ Care	Icon	Library	【圖書館系統維護公告】館藏查詢及電子資源相關系統【Library System Maintenance】Library Catalog & E-Resources	★★★★★	(9)	2014.07.09	0.178
Learning Profile	Icon	Library	網博館藏-創意奔放: 2014元智大學師生聯展】開幕	★★★★★	(9)	2014.07.09	0.137
Learning Portfolio	Icon	Library	【電子資源維護公告】Library e-Resource Scheduled Maintenance】Turnitin	★★★★★	(4)	2014.07.08	0.98
Book Fifty	Icon						
Course Schedule	Icon						
Course Approval	Icon						
Grade	Icon						
advanced standing	Icon						
Email & Event	Icon						
Subscription	Icon						
Absence Records	Icon						
Withdrawal	Icon						
Course reduction	Icon						
Interdisciplinary Program	Icon						

我的專頁

Japanese(IV)

Bachelor of Business Administration Program105E

Bachelor of Business Administration Program, College of Management

more

訂機專頁

hot

mail

應用系統

個人檔案

Change Password

G Suite

Nick Name

Activity Sign-up

1062 Semester

Download in MS Word format

106 semester credit count : 2

	Mon	Tue	Wed	Thu
Class 1 08:10-09:00				
Class 2 09:10-10:00				
Class 3 10:10-11:00				
Class 4 11:10-12:00				
Class 5 12:10-13:00				
Class 6 13:10-14:00	EL139 (2) Japanese(IV) R1213			
Class 7 14:10-15:00	EL139 (2) Japanese(IV) R1213			
Class 8 15:10-16:00				
Class 9 16:10-17:00				
Class 10 17:10-18:00				
Class 11 18:30-19:20				
Class 12 19:30-20:20				
Class 13 20:30-21:20				

Course ID and Class

Classroom

Class Time & Course Name

"Class time"

a) The first number

Type of leaving

Class Time& Room Number

"Class time"

- a) The first number: the day in a week
107: on Monday 401: on Thursday
- b) The last two numbers: the time in a day
 401: 08:10am-09:00am 107: 14:10pm-15:00pm
- Example: "301, 307, 308, 309" means
- ✓ One practice class hour at 08:10-09:00 every Wednesday.
 - ✓ There are class hours from 14:10-17:00 every Wednesday.

"Room number"

R3701: Building 3 the 7th floor
R61201: Building 6 the 12th floor

CAMPUS LIFE

How to apply an official leave from portal

- 快速連結**
- Elective System
 - Course Approval
 - Bachelor of Business Administration Program, College of Management
- 我的專頁**
- Human Resources Management
 - English(II): Freshmen English; Intermediate-level
 - Education and Life
 - Statistics(II)
 - Calculus(I)
 - Accounting Principle(I)
 - Retailing Management
 - Learning English Through Films
 - Physical Education
 - Bachelor of Business Administration Program106A
 - Bachelor of Business

• 請假申請 • 請假單查詢 • 缺曠課記錄 • English Version • 取消請假單

網路請假遵守事項說明

- 學生若無法參與課程學習，須依該章原則，自行登錄系統辦理請假，並知會任課教師，由任課教師全權評定學生請假對其學習成績影響之權重。
- 資料一經送出就不可再修改，該同學在使用時留意資料之正確性。
- 請假申請及證明文件，如有虛構不實情事，按情節輕重依學生紀律規範與處理程序予以議處。
- 若惡意或故意造成非本人意願之請假紀錄，經查出後按情節輕重依學生紀律規範與處理程序予以議處。
- 依學則第四章第二十六條規定，未經請假或請假未准而缺課者以曠課論，曠課一小時，以缺課二小時論，一學期曠課達六十小時者，應令退學。學生缺課時數達全學期所修學分授課時數三分之一，即勒令休學。某一科目之缺課時數達該科全學期授課時數三分之一，給予該學科零分或扣考之處分。
- 生活輔導組如發現異常現象者，將該學務務長核准後會相關單位，依本校紀律規範與處理程序共同處理。
- 其餘相關辦法請參閱本校學生請假規則。
- 本人確實詳閱上述遵守事項並願依規定辦理。
- 附註：若申請日期為7天後者，無法於系統中申請，請洽生輔組。

同意 不同意

Click "同意"
(Which means 'agree')

Find Ask For Leave
in your Portal.

公假：Leave for Statutory Reasons
病假：Sick Leave
事假：Casual Leave
產假：Maternity Leave
婚假：Marriage Leave

• 請假申請 • 請假單查詢 • 缺曠課記錄 • English Version • 取消請假單

1. Select "病假" in
the first row.

學號:1062252

請假資料輸入				
假種	病假			
事由				
起始日期	2019年	9月	24日	第1節
結束日期	2019年	9月	24日	第15節

2. Enter "reason"

確定

3. Click "確定"

PORTAL

我的專頁

- 當代地理學導論
- 電機碩士組107A
- 電機工程學系組

訂閱專頁

應用系統

• 請假申請 • 請假單查詢 • 缺曠課記錄 • English Version • 取消請假單

學號:1074821

申請人	打勾	請假日期	請假節次	課程名稱	課程班級	假種	請假事由	課號
阿知夏夫	<input checked="" type="checkbox"/>	2019/03/08	8	當代地理學導論	A	事假	test	GS433
阿知夏夫	<input checked="" type="checkbox"/>	2019/03/08	9	當代地理學導論	A	事假	test	GS433

確定 取消

Click "確定"
(Which means : confirm
This page may vary from people

Type of leaving

1. Personal Leave: Students must apply for a personal leave one week in advance by registering at the leave application system for a wedding, a funeral, festive occasion, general affairs, participating in activities assigned by the school or handling conscription affairs.
2. Sick Leave: Students must apply for a sick leave one week before or after the leave taking day by registering at the leave application system for illness.

CAMPUS LIFE

Portal Instruction

Please find below for instructions on our portal system.

- Go to portal at <https://portalx.yzu.edu.tw/PortalSocialVB/Login.aspx>
log in with s+"student ID" and password



- Click on "Privacy Statement"

Swish to English Version



- Click "Student Records" and select English Format. Proceed with filling out information

- Please follow the instruction to upload your photo.

Student Records

Instruction (Please read carefully):

- Please complete the YZU student profile for admissions, and submit it to Office of Academic Affairs. If amendment need to be made please provide relevant do information desk of Office of Academic Affairs.
- This data saving is divided into temporary saving and submitting to Office of Academic Affairs. Once submitted, the system will lock the edit function unless 3. The system will automatically log you out after 30 minutes of inactivity.
- Please upload a photo in JPG format. The photo you uploaded will be used to make your Student ID Card.

1 Upload Photo 2 Save 3 Send Chinese Format

Upload your ID photo

DORMITORY



- Download and read the "**Yuan Ze University Housing Agreement**", complete it and sign, then submit it at the dormitory counter when you arrive. After submission, changes cannot be accepted. Please take time to consider your options carefully.
- If you need accommodation information, please visit <https://house.nfu.edu.tw/YZU>

SCHOLARSHIP



- Undergraduate students who have completed one semester of study and have taken the minimum number of credits per semester required by the University, with a conduct score of 80 or higher and an average academic grade of 65 or higher in the previous semester.
- Students in a Master's program who have completed one semester of study, have taken at least six credits in each semester, have a conduct grade of 80 or higher, had an average academic grade of 75 or higher in the previous semester.

	Rank in Class	Scholarship
Bachelor	Top 15%	100%
	Top 30%	50%
	Top 50%	20%
Master	Top 40%	100%
	Top 60%	50%
	Top 70%	20%
Ph.D.	up to 100% Tuition reimbursement	

SPORTS FACILITIES

For the physical training and exercise, we have a multipurpose gymnasium for various indoor sports (e.g. basketball, volleyball, badminton and etc...). We also have outdoor basketball court, volleyball court, softball field, wooden ball court and skating rink t. All the faculty, staff and students are welcomed to borrow the facilities.

Fitness Center Information

When entering the fitness center, please bring your fitness center card.

	Mon. – Sat.	Sun.
Swimming Pool	07:00–21:00	14:00–19:00
Physical Fitness Room	15:00–21:00	14:00–19:00

Payment Charges

Identity	Half-Year	A Year
Student	750	1,260

LIBRARY

The YZU library, encompassing a considerable area of 4,500 square meters, features various collections exceeding 250,000 volumes. With this broad space, the library features 800 reading seats, spread across the archives, media center, digital learning area integrated with CD-ROM look up and multimedia audio visual features, A/V conferences room, discussion room and so on.



BANK ACCOUNT INFORMATION

REGISTERING BANK ACCOUNT

When opening a bank account, foreigners should present a valid passport and an Alien Resident Certificate (ARC).

If you have stipend supporting from university, you should register for the Far Eastern International Bank (FEIB) Bank account, otherwise, you can register for other Bank outside school.

For Far Eastern International Bank registering:

There is a FEIB office in building 5, first floor, next to the Family Mart store. It's open for Bank Account registering on Tuesday and Thursday. It takes 1 week to get your ATM card.



遠東國際商業銀行
Far Eastern Int'l Bank

For other bank registering:

You can directly come to bank office near school for registering.

ADDING PORTAL BANK ACCOUNT INFORMATION

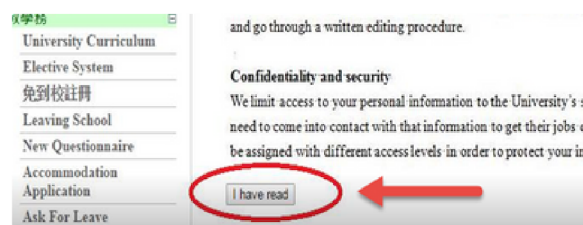
Step 1:

Login Portal using your Account, on the left hand side navigation bar, select Privacy Statement.



Step 2:

Click "I have read" button.



Step 3:

Click the Green button, this means "bring me to the bank account information edit page".



Step 4:

Select your Bank account code or type in the Textbox (805 for FEIB) → Type the Bank Account number in the below textbox → Click Save.



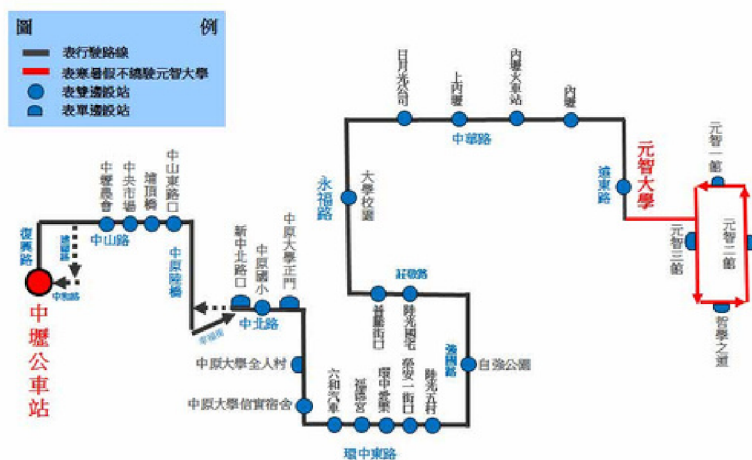
MEDICAL INFORMATION

Yuan Ze University Clinical Service

Monday	Tuesday	Thursday
14:00-16:00	14:00-16:00	14:00-16:00
Family Medicine	Family Medicine	Rehabilitation

TRANSPORTATION INFORMATION

桃園客運「【155】中壢-元智大學」調整後市區公車路線圖



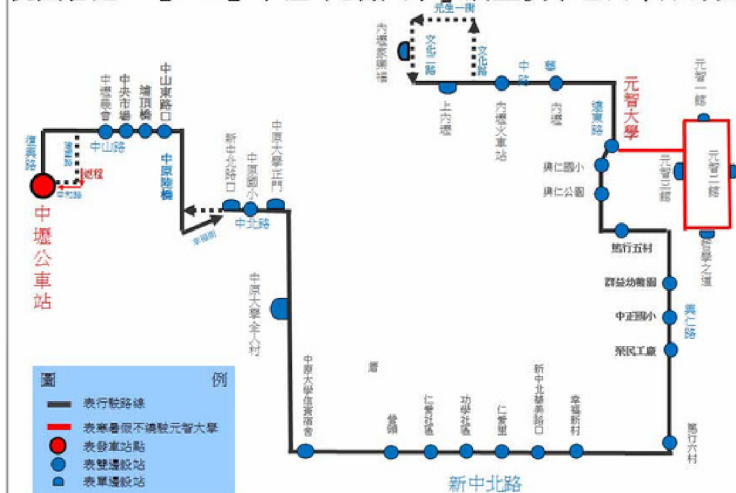
Bus No: 155

Route: YZU – Zhongli station

Through: Neili Train Station

Fee: NT18 (A Trip)

桃園客運「【156】中壢-元智大學」調整後市區公車路線圖



Bus No: 156

Route: YZU – Zhongli station

- Through Neili Train Station

- Neili Carrefour

Fee: NT18 (A Trip)

VISA INFORMATION

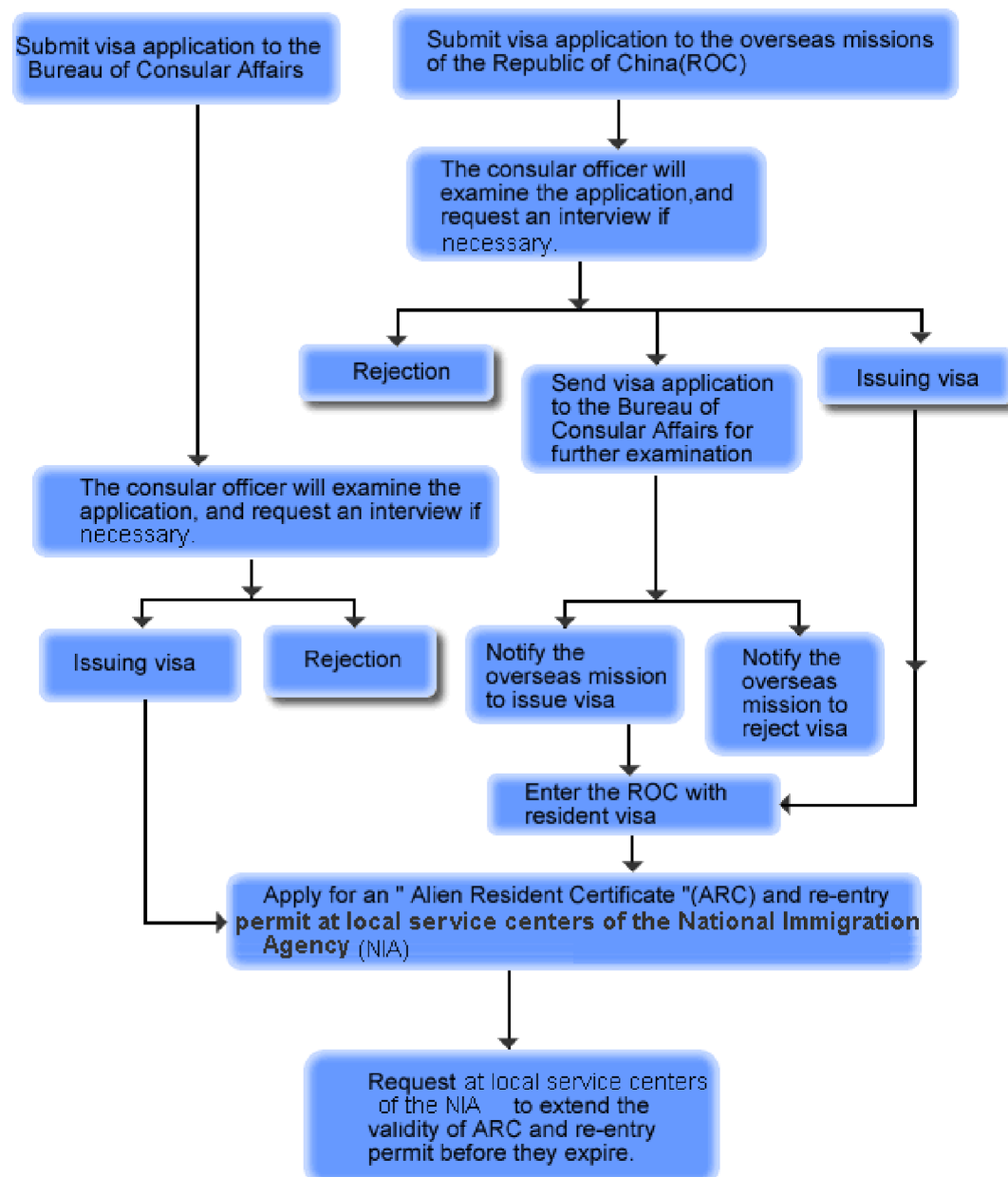
Resident Visa→ ARC (within 15 days after entering Taiwan)

Visitor Visa (Visa upon arrival) → Resident Visa→ ARC (within 15 days after entering Taiwan).

All new students (including Visa-free countries) MUST apply for a Resident Visa before entering Taiwan. If you failed to do so, you would still need to change the Visitor Visa into Resident Visa before applying for ARC

ARC serves as your ID card in Taiwan. GAO will assist in applying for the ARC card during your first semester.

Flow Chart For Resident Visa Application



ALIEN RESIDENT CERTIFICATE(ARC).

ARC serves as your ID card in Taiwan. GAO will assist in applying for the ARC card during your first semester. Application Fee: NT\$ 1,000

Students are responsible to renew the ARC card every year.

RENEWAL OF ARC

If your ARC will expire while you are abroad during winter or summer break, please renew your ARC before you leave Taiwan. Apart from the required documents listed above, you need to bring your round trip E-ticket/Flight Itinerary as supporting document for the National Immigration Agency. The receipt issued by the National Immigration Agency can be used as your re-entry permit to enter Taiwan if you do not receive the ARC card before your departure.

CHANGE OF INFORMATION

If you have any update of information such as changing of address or passport number, please visit the National Immigration Agency to apply for "information change" with the original and photocopy of the document that has the information that needed to be changed within 15 days to avoid penalty. No fee will be charged if the application of information change is applied within 15 days. The penalty of late application will be NT\$ 2,000-10,000.

LOST OF ARC

Lost ARC in Taiwan: Report immediately to your nearest police station. You will be issued a "Statement of Lost ARC" from the police station. Take the statement to the nearest National Immigration Agency to apply for a replaced ARC card. The fee is NT\$ 500.

Lost of ARC abroad: If you are from countries that are eligible for the visa exemption program, you can enter Taiwan by Visa on Landing. If you need a visa to enter Taiwan, please apply for a resident visa abroad to enter Taiwan. After you enter Taiwan, please follow the instruction as "Lost in ARC in Taiwan".

WORKING PERMIT

Online Application Website: <https://ezwp.wda.gov.tw>

For the international students who wish to work in Taiwan (either on campus or off campus), you are required to apply for and obtain the work permit before starting work.



WORKING PERMIT REGULATIONS

- It is stipulated that student's working hours per week should **not exceed more than 20 hours** except for the winter and summer vacation.
- In the permitted duration, the work permit should be returned due to leave from school or drop.
- If you hold a job without applying for the work permit, you may be fined for NT\$30,000 to NT\$150,000 and ordered to leave the country immediately.

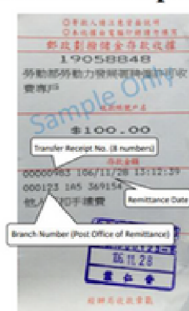
Documents you have to upload

- Passport Page (PLEASE DON'T UPLOAD VISA PAGE)
- Student ID with register stamp or enrollment certificate
- 3. Alien Resident Certificate (ARC)
- 4. Postal Giro Rankin Slips

Before you submit the application form, please come to GAO and get the **POSTAL GIRO RANKIN SLIPS**. The receipt of the fee transfer from the post office (the amount is NT\$100). You may transfer the application fee to the out campus post office.

Post office address: No. 53, Rongmin Rd., Zhongli Dist., Taoyuan City 320, Taiwan (R.O.C.)

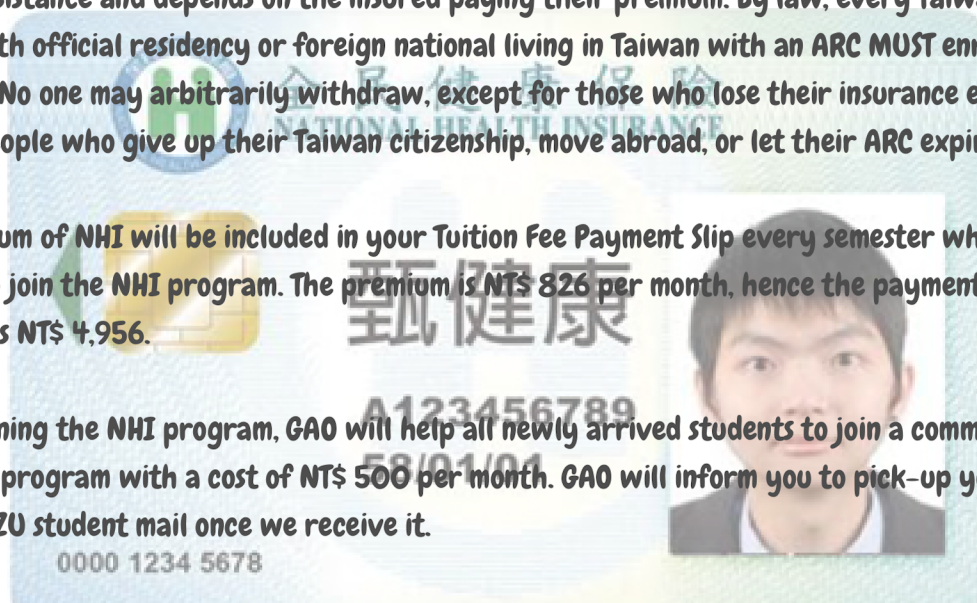
Transaction receipt issued by the post office:



(SAMPLE)
You should fill in:
Remittance Date: 1061128
Receipt No.: 00000983
Post Office of Remittance:
000123

NATIONAL HEALTH INSURANCE

- **NHI Insurance Program** is a compulsory social insurance program. It is founded on the concept of mutual assistance and depends on the insured paying their premium. By law, every Taiwanese citizen with official residency or foreign national living in Taiwan with an ARC **MUST** enroll in the program. No one may arbitrarily withdraw, except for those who lose their insurance eligibility such as people who give up their Taiwan citizenship, move abroad, or let their ARC expire.
- The premium of NHI will be included in your Tuition Fee Payment Slip every semester when you are eligible to join the NHI program. The premium is NT\$ 826 per month, hence the payment per semester is NT\$ 4,956.
- Before joining the NHI program, GAO will help all newly arrived students to join a commercial insurance program with a cost of NT\$ 500 per month. GAO will inform you to pick-up your NHI card by YZU student mail once we receive it.
- If you lost/damaged your NHI IC card please submit the documents below to GAO and we will help you to apply for a replacement card.
- Scholarship recipient (such as YZU scholarship) with tuition waiver must pay the NHI fee each semester to the cashier because tuition waiver does not include NHI fee.



CATHY LIFE INSURANCE GROUP STUDENTS HEALTH INSURANCE

According to the National Health Insurance (NHI) Act, all foreigners staying in Taiwan for more than six months and meet criteria must join the NHI program. To ensure all international students are covered by a medical insurance before joining National Health Insurance (NHI), GAO will help all international students to buy commercial medical insurance (Cathay Life Insurance Group Students Health Insurance) for the first six months.

What documents you need to prepare

1. Diagnosis (Original File)
2. Payment Receipt (Original File)
3. ARC and Passport (Copy)
4. Bank account cover page (Copy)



SCOOTER IN TAIWAN

Licenses in Taiwan

To drive legally in the long run, you'll need a Taiwan license. If you only want to drive a 50cc scooter, you'll only need to take a written exam. To get a scooter license for scooters from 51–250cc, you'll need to take a written and a driving test, you will have to locate a DMV in Taiwan. There is a written part on the exam and a driving test. An interesting example for the writing test is available in English. The writing section is available in English and you can preview this exam online. The driving section of the exam involves driving down a straight line with a timer and touch-sensitive barriers, and some stopping. You'll get two tries for the driving section of the exam. This license allows you to drive scooters from 50–249cc.

Buying a Scooter

To buy a scooter in Taiwan, you can opt to buy from an out-going foreigner or a scooter shop. If you choose the latter, you'll definitely need your ARC (Alien Resident Certificate), though you do not, ironically, need a license to own a scooter. Buying from an outgoing foreigner will be your best deal, as you can expect the price to be up to 50% less, more if you can haggle well: remember, their leaving Taiwan for good.

Insurance

Taiwan has no-fault insurance, and that means everyone must have a minimum level of insurance. If you get into an accident, everyone is covered medically for up to 200,000NT. Compulsory damages, such as if you hit a house or another car, repairs and such, you will be liable for. You can get policies for this type of thing, but most don't. Drive Carefully.

Licences Required Documents

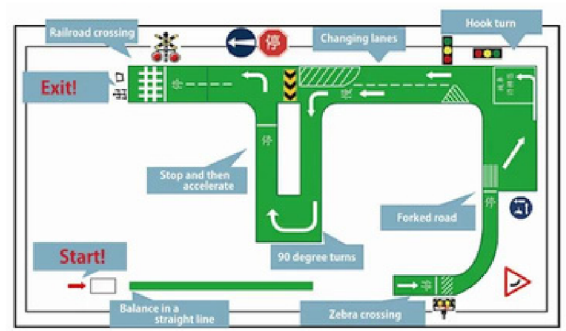
If you're planning on staying in Taiwan for more than a year, the benefits of having a local license vastly outweigh the tiny bit of extra legwork you'll have to do to get one. A general heavy motorcycle licence is valid for six years, and you'll be eligible to take the large heavy motorcycle licence should you wish after one year.

1. An Alien Residence Certificate (ARC) with total validity of over six months
2. A completed application form (available at the office)
3. Three 1-inch licence photos taken within the past 6 months
4. A medical evaluation
5. NT\$200

Theory Test

After completing driver's ed you'll be able to take the theory test, which has 50 questions consisting of:

- 30 multiple-choice on rules, road signs, and situations
- 20 true/false on rules and road signs



EMERGENCY PHONE NUMBERS

Service Units	Number	Service Summary
YZU Campus Safety & Security Hotline	03-4553698 0916-885-243	Military Education Office
YZU Main Gate Security Guard	03-4638215	Guard House
Police (Free Service)	110	Criminal offence Traffic Accident Others incidents requiring police assistance
Fire department (Free Service)	119	Fire Assisting Accident Casualties Other emergencies requiring urgent assistance
Domestic violence help line	113	Provides 24 hour emergency assistance in cases of domestic abuse and legal and psychological services for injured parties.
Anti-Fraud and Internet Scam Hotline	165	The service enables you to both report a fraud and find help and support